Parent Access Module (PAM) Instructions

The Parent Access Module (PAM) provides you with information on a range of areas relating to your child's education, including subject timetable, homework and assessment tasks, school reports, attendance, Parent-Student-Teacher Conversations, College's daily messages and upcoming events.

You can access PAM via your computer or download the SIMON Everywhere app to your mobile phone.



First Time Users

Logging in and Setting up your Password Please browse to: <u>https://pam.avila.vic.edu.au</u> Click on the **Forgot Password?** link at the bottom of the page:

vila ollege
Parent Access Module Login
Please login with your credentials, as supplied by your school.
Username
Password
☐ Keep me logged in
Forgot Password? Sign In

Enter your email address in the Username or Email address field Click on the green **Send Link** button

Please enter your Username or email addres password via email.	s. You will receive a link to reset your
Username or Email Address	
	Send Link
Or, if you don't know your username or ema find out your login details.	I address you can request support to try and Request Support
	Close
Forgot Password?	Sign In

You will receive an email with a link to set up your password. Click on the link and set your password.

Log in to PAM **https://pam.avila.vic.edu.au** using your email address and the new password.

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SIMON Everywhere App

Your mobile option.

The SIMON Everywhere app is available for both android and Apple mobile devices.



- Search "Simon Everywhere" on the Apple App Store or Google Play on your phone.
- Install the Simon Everywhere app.
- Launch Simon Everywhere and register with your name and mobile number.
- Enter the verification code that is sent to you via SMS.
- Click "Add School" and select Avila College.
- Select Parent Access.
- Select Students for the login type.
- Enter your existing PAM credentials. (Your email address and password)

You can use the SIMON Everywhere app to:

- submit absent notices for students
- view student timetables
- monitor ongoing assessments
- read reports
- book Parent-Student-Teacher meetings

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• email staff.

Student Subjects, Teachers and Timetable To access the student's timetable click on the student name in the top left hand corner under **Students**.

Avila	*
Students Students Annie Aardvark Student D: 181181 Student Zicht Kol Assigned	Parent Teacher Interviews Click here to enter.
Attendance no attendance data Attendance no Attendance data	Unity Mossages Want to learn to make webpages like a professional? (Mr Baccod) Vo. can sern online together with other Avia students, starting May 10b. Email me this week if you want more details. Timetable for Wednesday 21 April and Tuesday 27 April (Mr Cash) Due to Parent Student Teacher Conversations on Wednesday 21 April and Teacher Conversations on Wednesday 21 April and Teacher Johnson and Web Bo Immited autoino. All year levels finish classes at 1:10pm on these days. Pdf & Effort I Isonacam
Parent Correspondence 1. 2021 Year 17 Parent Information Presentation 2. 2021 Year 11 & Year 12 Parent Information Session 2. 2021 Year 11 & Year 12 Parent Information Session Anaphysiosis - Brategies Parent Information Session Anaphysiosis - Strategies A toxical Mitgrams NHE-2- 2021 ASCIA Action Plan Allergic Reactions (Green) ASCIA Action Plan Angleysias EpiParen Ried) Asthma Action Plan Puffer and Spacer Community Connect Parent Portal Guidelines for Concussion - Heart Myor Etherets Guidelines for Concussion - Heart Myor Bothcol and Sport Seizure Plan	Calendar Apr 19 – 25, 2021 No calendar events to display. No calendar events to display.

The student's timetable for the week appears in a grid.

Avila	
Annie Aardva	ark Konsty
Personal Details Student Timetable	134 Weddyn 144 Hafdyr 1944 Fyday 1944
Attendance Assessment Reports	HR AM Period 1 Period 2 Period 3 Period 4 Day 5 0
Commendations Lesson Plans	2014 " Day 8 Wednesday 2014 Day 8 Day 8 Day 8 Day 8 204 2024
Learning Tasks	Day 10 Friday 234 Timetable Key: Class Zodo Class Description Domain Component Campus Teacher Name
Email Staff School Activities	Period Keys: Day(s) 6, 7, 8, 9, 10 Ferded Start Teme End Time In RAM. IRSS AM. IRSS AM.
NAPLAN	11 Charles 1 (1820 AM) 11 CE (1840 AM) Ferred 2 (1020 AM) 11 CE (1840 AM) Ferred 2 (1020 AM) 11 CE (1840 AM) Ferred 2 (1120 AM) 11 CE (

Their enrolled subjects are listed below together with the class code and their subject teacher.



Student Attendance and Assessment Reports To view the student's attendance records click on **Attendance** on the left hand side. Then click on **View Report** for the relevant report. You can view the student's overall attendance as well as their individual class attendance records.

→ C O m pam.avila.vic.edu.au/	Student/Attendance.aspx?id=181818	
Apps 🔛 Log In < Avila Coll 😑 Distance I	earning 😩 About Us Private 😵 Request our Pros 🚇 Principal's Welco 🎓 Senior School Pro 🚺 Capture, share, an.	30
Avila	A 4	▶ =
College		
🕋 Annie	Student Attendance	
Aardvark	2021, Semester 1 🗸	
Personal Details	Attendance Summary	
Student Timetable	The attendance summary report will show your child's overall school attendance as well as their class	
Attendance	attendance. A count of class rolls affected for each type of absence will be included.	
Assessment Reports	View Report	
Commendations	Oliver Mitchelene Bernerhere	1
	Class Attendance Percentage	
Lesson Plans	The Class Attendance Percentage Report will list the number of classes and attendance percentage for	
Learning Tasks	each cass your child has been enrolled in for the selected semester.	
Email Staff	View Report	
School Activities	Pariod Liston	
NAPLAN	T of the all motion y	
	The Period History Report will show a short summary of your child's attendance on a period-by-period basis for each date of the semaster A law is provided to interpret the summary on the top of the second	
	basis for each date of the semistic. A key is provided to interpret the semising of the top of the report.	

To view and/or download the student's assessment reports click on Assessment Reports on the left hand side. Available reports and a download link will be listed.

	Annie	Download Assessment Reports
	Aardvark	This student does not have any reports.
	Personal Details	<
	Student Timetable	
	Attendance	
\rightarrow	Assessment Reports	
	Commendations	
	Lesson Plans	
	Learning Tasks	
	Email Staff	
	School Activities	
	NAPLAN	



Learning Tasks and Continuous Feedback

Email Staff

Current Learning Tasks assigned to the student can be viewed by clicking on **Learning Tasks.** Subjects will be listed. Click on the subject to see the current status and feedback supplied by the teacher where applicable.

Annie Aardvark	Classes		2021, Semester 1	~	
Personal Details Student Timetable Attendance	1 Active Task		0 Overdue Tasks		
Assessment Reports	French (Class: 2) (1 tasks)		Inactive 1 Active	^	
Commendations	Ms R Cusmano				
Lesson Plans	Listening, Reading and Viewing	Active 11th June 2021	Results withheld by the school		<
Email Staff					
School Activities					
NAPLAN					

To contact the student's teacher, click on **Email Staff** and select the relevant teacher.

Aardvark Semestr 2021, Semestr 2021, Semestr Personal Datalis Student Tinetable Attendance Assessment Reports Commendations Learning Tasks Entral Staff School Activities NAPLAN		Annie	Email Staff		
Personal Details Image: Constraint of the select at least one staff member from the below list and provide a message. Student Timetable Staff To Email 0 staff sector Assessment Reports Class Name Class Commendations Leasnon Plans Message: Message: Enrail Staff School Activities Market Sector Message:		Aardvark		Semester:	2021, Semester 1
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Commendations Lesson Plans Learning Tasks Email Staff School Activities NAPLAN		Assessment Reports	Масерлан		\leftarrow
Lesson Plans Learning Tasks Email Staff School Activities NAPLAN		Commendations	message.		
Learning Tasks Email Staff School Activities NAPLAN C3 Send Meet		Lesson Plans			
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School Activities 23 Bend Mess NAPLAN	\rightarrow	Email Staff			
NAPLAN		School Activities			Send Messa
		NAPLAN			
		School Activities			



Documents, Policies and Links

Daily Messages and Calendar Click on the home icon on the top right hand corner of the screen to return to the home page.

On the left hand panel you can click on the links under **Knowledge Bank** and **School Links** to view and download policies, correspondence and other relevant documents.

On the right hand panel, **Daily Messages** are listed together with the **Calendar** of upcoming school events.

Avila	☆ ▲ =
Students Annie Aardvark	Parent Teacher Interviews Citck here to anime.
Student ID: 181818 Year 12/X. Not Assigned Attendance: no attendance data	Daily Messages
Knowledge Bank Cale Report Guides Report Guides Student and Parent Correspondence Student Documents Student Documents Chrone Links Prent Correspondence	Want to learn to make webpages like a professional? (Mr Bacoud) Vou can learn online together with other Avial students, starting May 10th. Email ne this weak in you want more details. Timetable for Wachesday 21 April and Tuesday 27 April (Mr Cash) Due to Dearent Student Teacher Conversations on Wednesday 21 April and Tuesday 27 April, on alternate firmstable will be a nplace for all year levels. Lasons will be 80- minutes dustion. All year levels finish classes at 1:10pm on these days. 8:35-8:50am Homeroom
Pariett Correspondence 1. 2021 Year 11 Near 12 Parent Information Plesentation 2. 2021 Year 11 Near 12 Parent Information Session Anaphysics - Management Plan Cover Sheet 2021 Anaphysics - Stratigies of Avoid Alegenser NHTes-2- 2021 ASCIA Action Plan Anaphysics EpiPen (Red) ASCIA Action Plan Anaphysics EpiPen (Red) Asthma Action Plan Pariett and Spacer Community Correct Planet Pfortal Guideline for Concession - Head Inpy Fact Scheets Settiem Plan Pariett	Calendar Calendar Apr 19 - 25, 2021

