



# Indonesian Language Tutor

Established more than 50 years ago, Avila College has grown to become one of the largest Catholic secondary schools for girls in Victoria. Located in Mt Waverley, we offer Avila girls the best Catholic education and inspire successful futures.

Avila College is seeking a part-time **Indonesian Language Tutor** who is a native, or near native speaker of Indonesian. The tutor will have an understanding of the needs of VCE Indonesian students and the requirements of the VCE Indonesian Study Design, in particular the oral component. The tutor will also have experience in a similar role and a willingness to engage with contemporary learning and teaching pedagogy, including digital technologies, and has highly developed communication skills.

The Indonesian Language Tutor position is for approximately 8 hours per week commencing as soon as possible through to 19 November 2025 [term time only]. The successful applicant will be employed as an independent contractor.

Avila College is close to public transport and offers onsite and permit street parking.

## How to apply

All applicants are required to complete the Education Support Officer Application Form and the successful applicant will need to provide evidence of:

- eligibility to work in Australia
- current VIT registration or WWCC and Police Check



### *School wide accountabilities for all staff*

- ▶ Proactively demonstrate Avila College values of inspiration, relationships, achievement, faith and community in daily work and interactions with students and colleagues.
- ▶ Appreciate and encourage differences, valuing people for their skills, competencies, and contribution to Avila College's continuing success.
- ▶ Demonstrate duty of care to students in relation to their physical and mental wellbeing.
- ▶ Contribute to a healthy and safe work environment for self and others and comply with all safe work policies and procedures.
- ▶ Maintain excellent communication and relationships with students and other staff.
- ▶ Demonstrate and ensure compliance with VIT Registration Requirements; Code of Conduct and Ethics and Avila College's policies and procedures including the College's Child Safety Code of Conduct and Child Safety Policy.
- ▶ Adhere to the College's professional dress code.



## People and Culture

- ▶ For further information regarding this position, please contact People and Culture 9831 9636 [hr@avilacollege.vic.edu.au](mailto:hr@avilacollege.vic.edu.au)



### MISSION STATEMENT

We offer Avila girls the best Catholic education and inspire successful futures.

We give our students options and opportunities to explore and understand what a great future looks like and what it takes to get there.

We teach, guide and support our girls to achieve that vision for themselves.

We challenge them to always strive to be their best...both today while they're students and tomorrow, long after they have left the college.

### VISION STATEMENT

We inspire our girls today to become successful women tomorrow.

### CHILD SAFETY COMMITMENT

Avila College has a zero-tolerance policy for child abuse and is committed to promoting child safety, children's wellbeing and protecting children from abuse. Ministerial Order 1359 requires Avila College to implement child safety standards and to accommodate and take the needs of all children (including but not limited to: Aboriginal and Torres Strait Islander children, children from culturally and linguistically diverse backgrounds, children with disabilities and children who are vulnerable) into account when creating a child safe environment.